



INCOME SUMMARY SHEET

WELLINGTON GARDEN CLUB

Directions: Committee Chairs use this form to record **income (cash and checks)** for their respective program/event. The completed form is emailed or given to Marianne Forrest. All cash and checks are handed to Marianne for processing and deposit.

Completed By: _____ Date: _____

Activity: _____

If more than one activity, please itemize activities below.

Committee Chairperson's Name: _____

INCOME ACCOUNT # OR ITEM <i>e.g. # 4401 Around & Abouts</i>	NAME/CHECK #/CASH/ZELLE <i>e.g., Forrest #1234</i>	AMOUNT \$ <i>\$25.00</i>
1. _____	_____	\$ _____
2. _____	_____	\$ _____
3. _____	_____	\$ _____
4. _____	_____	\$ _____
5. _____	_____	\$ _____
6. _____	_____	\$ _____
7. _____	_____	\$ _____
8. _____	_____	\$ _____
9. _____	_____	\$ _____
10. _____	_____	\$ _____
11. _____	_____	\$ _____
12. _____	_____	\$ _____
13. _____	_____	\$ _____
14. _____	_____	\$ _____
15. _____	_____	\$ _____
16. _____	_____	\$ _____
17. _____	_____	\$ _____
18. _____	_____	\$ _____

*For more than 18 transactions, complete additional page(s).

TOTAL: \$ _____

Call Marianne @ 561-329-3743 with any questions.

Give the completed form and checks/cash to:

**Marianne Forrest
Wellington Garden Club
121 Venetian Lane
Royal Palm Beach, FL 33411-7819**

☐ This is a donation. Send a WGC Charitable Donation letter to:

Name: _____

Address: _____
