

**Wellington Garden Club
Board of Directors Meeting
January 26, 2022
Live 360 Studio**

Attendees: Alison Albury, Mary Barbara Alexander, Evvy Bartlett, Stormi Bivin, Huguette Damas, Linda De Santi, Lisa Ferrano, Kathy Hood, Carol Ralph, Dee Rolfe, Amy Schwed, Jan Seagrave, Danese Sloan-Kendall, Maria Wolfe

Absentees: JoAnn Atkins, Kay Brown, Carol Coleman, Maxine Fisher, Larry Gross, Kathy Hernicz, Joan Kaplan, Kate Kouba, Carol Lazzarino, Linda Messina, Twig Morris, Diane Rice, Tina Richter, John Siena, Kathy Siena, Cass Stryker, Chrystine Tauber, Jim Thompson, Bobbi Ziegler

I. Call to order.

- A. A quorum was established
- B. Cell phones were silenced.

II. Officer Reports:

A. President's Report

1. Lifesaver Award. Maria Wolfe awarded her Life Saver Award to Huguette Damas and Linda Messina for all the work they do with the various sign up sheets at meetings.

2. At the January 10, 2022 meeting, we had 59 members and 5 guests.

3. The next Sip 'n Stroll will be at Linda DeSanti's home on Friday, February 11, 2022 from 4pm-6pm. Those attending are asked to stay to the end to help clean up. Also, someone taking pictures would be helpful.

4. Maria asked if we should replace the Spring Luncheon with Scholarship Presentations, currently scheduled for Monday, May 2, 2022, with a regular meeting, as no one has volunteered to run it. Maria has checked with a few venues and has menus from them, but she can't run the luncheon. She asked if anyone had ideas for handling this situation. Amy Schwed suggested that we do a Spring Potluck, using round tables, and everyone bringing food. There would be a sign up sheet to balance the different food categories needed for the luncheon. A team could also bring in floral arrangements. Evvy Bartlett suggested that we go to El Sabador in Greenacres. They can supply the food (Spanish and American) in a private dining room. Evvy will check it out. She will tell the restaurant manager that there will be 75-100 people attending. Evvy doesn't know if El Sabador is

open on Monday, but if they are not, it might be worth their while to open for the number of guests expected. She will notify Maria Wolfe what she finds out, as soon as possible. Mary Barbara Alexander volunteered to help Evvy. We considered doing raffle baskets, but nothing is firm on that.

5. High School Essay Contest. Raina Snieder, the chairperson for the High School Essay Contest in District X, told Maria Wolfe that they have \$100 so far for the prize for the winning essay. Maria suggested that the WGC might like to contribute \$100 more towards the winner. Huguette Damas made a motion to give \$200 for this year to the 1st place winner and Danese Sloan-Kendall seconded the motion. We then learned the deadline for submitting an essay to the contest was January 31, 2022. That meant that adding \$200 to the \$100 already collected would not be an incentive for other High School students (grades 9-12) to enter the contest. We wondered if the deadline for the essays could be extended to the end of February. The thoughts were that if the deadline was extended, the WGC would donate the \$200. If the deadline could not be extended, we would not donate the money. Then two of our members volunteered to each donate \$100 of their own money to the prize money. Instead, the motion for the garden club to make the donation was carried.

6. Maria Wolfe informed us that the WGC has been asked to host the Fall 2022 District X meeting on Friday, October 21, 2022 for all five counties that are part of District X. That would entail getting speakers, vendors, floral decorations, places for people to stay, hosts, and possibly raffle baskets from each club. FFGC will have representatives attending this meeting. A large discussion ensued. When Jan Seagrave was president in the fall of 2020, she and Maria Wolfe ran this Fall meeting, virtually. It should be the Stuart Garden Club's turn to run the meeting, but Stuart refused. Then it was asked if the Boca Raton club should run this meeting. Jan Seagrave said that the WGC is currently over-committed, and Stormi Bivin felt we should respectfully decline. Linda DeSanti felt that we should host the meeting. She noted that the Dollar store has small containers that could be used for floral arrangements at a reasonable cost. The final decision was that the WGC WILL host the Fall 2022 District X meeting.

7. The next BOD meeting will be Wednesday, February 23, 2022 at 9:30 in the Live 360 Studio.

B. The BOD minutes from January 5, 2022, submitted by Amy Schwed, recording secretary were submitted for approval. There were 3 corrections suggested. In section II, A, 6 it was felt that adding the fact that there was a big discussion regarding awarding the Woodsy Owl Poster Contest top three winners a trophy, a ribbon or some type of written award. Much discussion of these possibilities ensued and it was finally decided that we would allocate \$75 to

purchase trophies for the winners, as per John Siena's motion. Next, Carol Ralph said that lunch following the scheduled tour of Betty & Joe Libertucci's garden would be at Papichulo's needed to state that it was located outside the Royal Palm Regal Theater. Lastly, in IV C, the Shredding Event hours needed to be clarified. The event is open to the public on February 19, 2022 from 10am to 12 noon. Volunteers assisting Barbara Zenker need to arrive at 9:30am to help set up and depart at 12:30pm after assisting in the clean up.

C. Treasurer, Danese Sloan-Kendall, reported that we sent Penny Pines a check for ____, 2 months worth of collections from the WGC. Additionally, \$1250 was returned to us as unused Scholarship money. All our current money is held in a checking account. There was discussion as whether we'd gain more if we invested some of our funds in other places, such as a money market. Danese explained she had looked into this in the past and that it wasn't feasible for several reasons that she stated.

D. 1st Vice President Carol Ralph noted that our next Around & About would be at Betty & Joe Libertucci's private garden on Thursday, February 17, 2022. Their address is 12106 61st Lane N, in West Palm Beach. Any amount of club members are welcome. Please be sure to sign up at the February 7, 2022 member meeting. Lunch will follow at Papichulo's.

E. 2nd Vice President Mary Barbara Alexander told us that the Monday, February 7th members meeting speaker, Mark Peters, will talk about Crotons and will bring plants available for sale. Twig Morris has sent this information to The Town Crier for publicity.

III. Standing Committee Reports

A. Alison Albury read a report from John Siena, stating that he has made contact with the PBSC horticultural and environmental department chairs as well as both local high schools to see if there are any viable Scholarship candidates. There are some possible candidates and more are expected. He also asked us not to contact PBSC, Wellington High School or PBCHS directly. John requested that if anyone has contacts with other local high schools or universities to please call them and then John will get in touch with them.

IV. Special Committee Reports

A. The Gardens of Distinction Tour information, to be held on Saturday, April 2, 2022, was read by Carol Ralph using a report from Carol Coleman, its chairperson. Carol Coleman will have sign-up sheets for various committees needed for this fund raiser available on Monday, February 7, 2022 at the Members Meeting. Ticket sales are already online, ready to go. Event Brite is the website to

use and it's easy to learn. (There is a \$3.16 fee from Event Brite for each ticket it sells.) There will not be any raffles, but there will be a 50/50 drawing. Petra Russell will have member grown plants for sale at her house. Carol Coleman is having a meeting on Monday, January 31, 2022 at 2pm about the Garden Tour. Kathy Siena sent in word that there is a URL on Facebook about it, so we should all spread the word. There will also be copies of the flyer giving information that will be available for us.

B. Barbara Zenker, chairperson of the shredding event on Saturday, February 19, 2022 at the Wellington at the VOW Village Hall, said she needs volunteers to assist her. The shredding takes place from 10am to noon, but she needs people to help set up at 9:30am and then help to clean up from noon until 12:30pm.

V. New Business

A. Kathy Siena has free tickets to the South Florida Fair. They are good Tuesday through Friday.

B. Stormi Bivin noted that many of the WGC members did not go to our website. She wondered if we should consider having some sort of incentive to get these members to go to the website. We pay \$6 per member for the use of this site. Additionally, Maria Wolfe gets emails from potential new members from our website (about 10 per month). It was suggested that we promote website usage at every member meeting.

VI. The meeting adjourned at 10:58am.

Respectfully submitted,
Amy Schwed
Recording secretary

Amy

Wellington Garden Club
Agenda
Board of Directors meeting
January 26, 2022, 9:30 am
Live 360 Studio

- I. Call to Order
 - A. Establish a quorum
 - B. Silence all cell phones

- II. Officer Reports
 - A. **President's Report:**
 - 1. Lifesaver Award
 - 2. January 10, 2022 Attendance – 59 members and 5 guests
 - 3. Sip 'n Stroll – at the home of Linda DeSanti on Friday, February 11, 2022 from 4:00 – 6:00 pm
 - 4. Replace Spring Luncheon with Scholarship Presentation and hold regular meeting.....
 - 5. High School Essay Contest – Donation
 - 6. WGC has been asked to host the Fall 2022 District X meeting
 - 7. Next BOD meeting is Wednesday, February 23, 2022 at 9:30am

 - B. **Recording Secretary** - Amy Schwed: Minutes of January 5, 2022 BOD meeting. Any additions or corrections?

 - C. **Treasurer** – Danese Sloan-Kendall:

 - D. **1st Vice President** –
 - 1. Around & About - Betty & Joe Libertucci private garden on Thursday, February 17, 2022 with lunch following at Papichulo's.

 - E. **2nd Vice President** – Mary Barbara Alexander: Program on February 7, 2022

- III. Standing Committee Reports
 - A *Scholarship Report - Alison for John*

- IV. Special Committee Reports
 - A. Garden Tour – Carol Coleman – Saturday, April 2, 2022
 - B. Shredding Event – February 19, 2022 from 9:30am – 12:30am at VOW Village Hall

- V. New Business
 - A. South Florida Fair Tickets – Kathy Siena

- VI. Adjourn

Motion Form

Who is making this motion?

HUGO A. DAMAS (Print Name)

Who seconded this motion?

LISA FARANO (Print Name)

Write detailed motion:

\$200.00 to this
year's District X Essay
Contest.

Carol Coleman's report

2022 Garden Tour Report

BOD Meeting 1-26-22 and Membership Meeting 2-7-22

Maria Wolfe, Carol Coleman and I conference called on Monday 1-24-22. The following items were covered.

- 1) There are many volunteers for the various committees that are necessary to complete this event. Following are the committees:
 - a) Boutique & Crafts – Dee Rolfe, Chair
 - b) Plant Sales – Carol Ralph, Chair – Kathy Hood and Ann Cavaleri have also volunteered. This will be sale of member plants only. The plant sale will be held at Petra Russell's home.
 - c) Home Owners' Gifts – Carol Coleman, Chair
 - d) Sponsors – Carol Coleman, Chair
 - e) Ads for the Garden Tour guide booklet – Maria Wolfe
 - f) Refreshments – There are several volunteers to handle this. There is no chair at this point.
 - g) Greeters – There are many volunteers for this job. There is no chair at this point. There are 6 gardens and will need enough greeters for two shifts during the event.
 - h) Ticket sales – the ability to purchase on line on our website is ready to use. We are using EventBrite. When a person purchases a ticket online from EventBrite a cost of \$3.16 is added to the \$25.00 ticket cost. The total billed to the buyer is \$28.16.

We will also need volunteers to chair and create and print tickets for in person sales.
 - i) Publicity – Maria Wolfe has volunteered to work with the chair for this committee.
 - k) We will not have a raffle.
 - l) We will have 50-50 tickets. They will be sold at the beginning garden of the tour and at the last garden, Petra's.
 - m) We need a volunteer for the signage.
 - n) We need many more volunteers to ensure that this event is a success.

Carol Coleman is planning to have a meeting on Monday, January 31. This will be confirmed. *at 2:00*

We will also have signup sheets at the membership meeting next to the Around and About signup sheets.

Respectfully submitted,

Carol Ralph

www.wellingtongardenclub.org
Profit & Loss Budget vs. Actual
 June 1, 2021 through January 24, 2022

	Jun 1, '2...	Budget	\$ Over B...	% of Bu...
Income				
4000 · INCOME				
4100 · Inventory Items Fundrasing				
4101 · Boutique Items	96.00	100.00	-4.00	96.0%
4103 · Fertilizer	35.00	0.00	35.00	100.0%
4106 · Plant Raffle Meetings	340.00	200.00	140.00	170.0%
4110 · Misc	14.78	100.00	-85.22	14.8%
Total 4100 · Inventory Items Fundrasing	485.78	400.00	85.78	121.4%
4200 · Membership Dues	1,717.50	4,500.00	-2,782.50	38.2%
4300 · Program Services Revenue				
4301 · Awards & Grants				
4301.1 · Awards	0.00	50.00	-50.00	0.0%
4301.2 · Grants	0.00	250.00	-250.00	0.0%
Total 4301 · Awards & Grants	0.00	300.00	-300.00	0.0%
4302 · Donations & Memorials				
4302 · Donations & Memorials	0.00	100.00	-100.00	0.0%
4305 · Newsletter Advertising				
4305 · Newsletter Advertising	0.00	100.00	-100.00	0.0%
4308b · Garden Art				
4308b · Garden Art	90.00	0.00	90.00	100.0%
4309 · Penny Pines				
4309 · Penny Pines	141.25	0.00	141.25	100.0%
4313 · Coral Reef				
4313 · Coral Reef	298.00	0.00	298.00	100.0%
Total 4300 · Program Services Revenue	529.25	500.00	29.25	105.9%
4400 · Special Events				
4401 · Around & Abouts				
4401 · Around & Abouts	703.00	0.00	703.00	100.0%
4402 · Holiday Luncheon Income				
4402.1 · Member meals Holiday Luncheon	3,463.00	3,500.00	-37.00	98.9%
4402.2 · Other Holiday Luncheon Income	1,439.10	250.00	1,189.10	575.6%
Total 4402 · Holiday Luncheon Income	4,902.10	3,750.00	1,152.10	130.7%
4403 · Spring Luncheon Income				
4403.1 · Member meals Spring Luncheon	0.00	3,500.00	-3,500.00	0.0%
4403.2 · Other Income Spring Luncheon	0.00	250.00	-250.00	0.0%
Total 4403 · Spring Luncheon Income	0.00	3,750.00	-3,750.00	0.0%
Total 4400 · Special Events	5,605.10	7,500.00	-1,894.90	74.7%
4409 · Fundraising				
4409 b · Fundrasing other	1,012.00	0.00	1,012.00	100.0%
Total 4409 · Fundraising	1,012.00	0.00	1,012.00	100.0%
Total 4000 · INCOME	9,349.63	12,900.00	-3,550.37	72.5%
Total Income	9,349.63	12,900.00	-3,550.37	72.5%
Gross Profit	9,349.63	12,900.00	-3,550.37	72.5%
Expense				
6500 · EXPENSE				
6501 · Inventory fundraising expenses				
6507 · Plants Meetings	0.00	50.00	-50.00	0.0%
Total 6501 · Inventory fundraising expenses	0.00	50.00	-50.00	0.0%
6599 · Fundraising expenses				
6599 b · Fundraising Other	882.00	0.00	882.00	100.0%
6600 · Garden Tour Expense				
6619 · Garden Art	38.72	0.00	38.72	100.0%
Total 6600 · Garden Tour Expense	38.72	0.00	38.72	100.0%
Total 6599 · Fundraising expenses	920.72	0.00	920.72	100.0%
6700 · Management & General				
6701 · Chamber Dues (Wellington)	125.00	125.00	0.00	100.0%

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Profit & Loss Budget vs. Actual
 June 1, 2021 through January 24, 2022

	Jun 1, '2...	Budget	\$ Over B...	% of Bu...
6702 · Correspondence	0.00	50.00	-50.00	0.0%
6703 · Discretionary	28.32	250.00	-221.68	11.3%
6704 · Historian	0.00	25.00	-25.00	0.0%
6705 · Insurance	577.50	700.00	-122.50	82.5%
6706 · Membership	0.00	100.00	-100.00	0.0%
6707 · Newsletter	24.00	300.00	-276.00	8.0%
6708 · Postage	27.56	0.00	27.56	100.0%
6709 · President's Expense	57.07	800.00	-742.93	7.1%
6710 · Printing Expense	55.00	0.00	55.00	100.0%
6711 · Treasurer & Accountant	260.00	400.00	-140.00	65.0%
6712 · Website	267.98	350.00	-82.02	76.6%
6713 · Yearbook	570.86	800.00	-229.14	71.4%
6717 · Miscellaneous				
6717 b · Storage	269.65	479.40	-209.75	56.2%
Total 6717 · Miscellaneous	269.65	479.40	-209.75	56.2%
Total 6700 · Management & General	2,262.94	4,379.40	-2,116.46	51.7%
6800 · Program Services				
6802 · Award & Grants	0.00	100.00	-100.00	0.0%
6803 · Member Education	0.00	2,000.00	-2,000.00	0.0%
6804 · FFGC & District Dues				
6804.1 · Dues FFGC	406.00	1,200.00	-794.00	33.8%
6804.2 · Dues District X	51.50	50.00	1.50	103.0%
Total 6804 · FFGC & District Dues	457.50	1,250.00	-792.50	36.6%
6805 · FFGC Convention Ad	0.00	100.00	-100.00	0.0%
6806 · Honorary Awards	730.78	1,600.00	-869.22	45.7%
6807 · Floral Design	0.00	100.00	-100.00	0.0%
6807b · Garden Art	0.00	100.00	-100.00	0.0%
6808 · Habitat Landscaping	0.00	500.00	-500.00	0.0%
6809 · Youth Activities				
6809.1 · Youth programs	168.92	0.00	168.92	100.0%
6809 · Youth Activities - Other	0.00	1,600.00	-1,600.00	0.0%
Total 6809 · Youth Activities	168.92	1,600.00	-1,431.08	10.6%
6810 · Meeting Programs/Speakers	300.00	600.00	-300.00	50.0%
6811 · Meeting/Trade Out	57.44	0.00	57.44	100.0%
6812 · Memorials and Donations	235.00	150.00	85.00	156.7%
6813 · Mounts Membership	0.00	125.00	-125.00	0.0%
6814 · College Scholarships	-1,250.00	5,000.00	-6,250.00	-25.0%
6815 · SEEK Capital Fund	0.00	200.00	-200.00	0.0%
6816 · SEEK Scholarship	0.00	1,500.00	-1,500.00	0.0%
6817 · Sunshine Fund	0.00	150.00	-150.00	0.0%
6818 · Wekiva Camperships	0.00	1,470.00	-1,470.00	0.0%
6819 · Wekiva Capital Fund	0.00	500.00	-500.00	0.0%
6820 · Wekiva LIT Program	0.00	300.00	-300.00	0.0%
6826 · Penny Pines	136.00	0.00	136.00	100.0%
6827 · Earth Day	0.00	100.00	-100.00	0.0%
6829 · National Garden Week	201.22	200.00	1.22	100.6%
6830 · NGC Disaster Fund	0.00	50.00	-50.00	0.0%
6831 · Environmental Education	0.00	50.00	-50.00	0.0%
6834 · Coral Reef Restoration	200.00	0.00	200.00	100.0%
6836 · Wellington Preserve Landscaping	119.07	250.00	-130.93	47.6%
6837 · Community Garden	0.00	450.00	-450.00	0.0%
Total 6800 · Program Services	1,355.93	18,445.00	-17,089.07	7.4%
6900 · Special Events Direct Expense				
6901 · Around & Abouts	703.00	100.00	603.00	703.0%
6904 · Holiday Luncheon				
6911 · Holiday luncheon Other expense	502.15	300.00	202.15	167.4%
6913 · Member Meals	3,431.86	3,500.00	-68.14	98.1%

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Profit & Loss Budget vs. Actual
 June 1, 2021 through January 24, 2022

	Jun 1, '2...	Budget	\$ Over B...	% of Bu...
Total 6904 · Holiday Luncheon	3,934.01	3,800.00	134.01	103.5%
6905 · Hospitality	32.05	300.00	-267.95	10.7%
6908 · Spring Luncheon				
6909 · Spring luncheon Other expense	0.00	300.00	-300.00	0.0%
6912 · Guest meals	0.00	210.00	-210.00	0.0%
6914 · Member Meals	0.00	3,500.00	-3,500.00	0.0%
Total 6908 · Spring Luncheon	0.00	4,010.00	-4,010.00	0.0%
Total 6900 · Special Events Direct Expense	4,669.06	8,210.00	-3,540.94	56.9%
Total 6500 · EXPENSE	9,208.65	31,084.40	-21,875.75	29.6%
Total Expense	9,208.65	31,084.40	-21,875.75	29.6%
Net Income	<u>140.98</u>	<u>-18,184.40</u>	<u>18,325.38</u>	<u>-0.8%</u>

Profit & Loss

January 1 - 24, 2022

	Jan 1 - 24, 22
Income	
4000 · INCOME	
4100 · Inventory Items Fundrasing	
4106 · Plant Raffle Meetings	80.00
Total 4100 · Inventory Items Fundrasing	80.00
4300 · Program Services Revenue	
4309 · Penny Pines	57.50
Total 4300 · Program Services Revenue	57.50
4400 · Special Events	
4402 · Holiday Luncheon Income	
4402.2 · Other Holiday Luncheon Income	20.00
Total 4402 · Holiday Luncheon Income	20.00
Total 4400 · Special Events	20.00
Total 4000 · INCOME	157.50
Total Income	157.50
Gross Profit	157.50
Expense	
6500 · EXPENSE	
6800 · Program Services	
6809 · Youth Activities	
6809.1 · Youth programs	168.92
Total 6809 · Youth Activities	168.92
6810 · Meeting Programs/Speakers	100.00
6814 · College Scholarships	-1,250.00
6826 · Penny Pines	136.00
Total 6800 · Program Services	-845.08
6900 · Special Events Direct Expense	
6904 · Holiday Luncheon	
6911 · Holiday luncheon Other expense	20.00
Total 6904 · Holiday Luncheon	20.00
Total 6900 · Special Events Direct Expense	20.00
Total 6500 · EXPENSE	-825.08
Total Expense	-825.08
Net Income	<u>982.58</u>

Scholarship Committee

We have made contact with PBSC horticultural and environmental department chairs as well as both local high schools. They are reaching out to their students now. We already have some viable candidates and expect more. COVID is still with us and it makes face to face communication difficult but not impossible. We are learning how to live with it; unfortunately, I have it right now and I'm quarantined for a few more days.

If any of you have personal contact with a student you believe is a viable candidate please have them contact me. They can go to our website and find the applications and instructions to apply. If they have questions they can call me directly or send me a text message with their contact info and I will call them.

I ask you to please not contact PBSC, Wellington High School, or PBCHS directly. We have already contacted them and it would be overkill. If you have contacts with other local high schools or universities please call them and put me in touch with them...that would be helpful.

Thank you,

John Siena and the scholarship committee.

January 25, 2022

*make copy
for Alison!*