

Wellington Garden Club
Board of Directors Meeting Minutes
February 26, 2020

Attendees: Alison Albury, Stormi Bivin, Lisa Ferrano, Kathy Hernicz, Carol Ralph, Barb Ricksen, Dee Rolfe, Deb Russell, Kathy Schneider, Jan Seagrave, John Siena, Kathy Siena, Danese Sloan Kendall, Maria Wolfe

Absent: JoAnn Akins, Evvy Bartley, Kay Brown, Carol Coleman, Linda DeSanti, Maxine Fisher, Larry Grosser, Kate Kouba, Carol Lazzarino, Twig Morris, Tina Richter Becker, Diane Rice, Adele Rubin, Harriet Samuels, Janet Stein, Jim Thompson, Terrienne Tuskes, Barbara Zenker, Bobbie Ziegler

- I. **Called to Order** at 9:30am
- II.
 - A. Established a quorum
 - B. Silenced all cell phones
 - C. Committee members who will approve the minutes of this meeting are Stormi Bivin and Maria Wolfe.
- III. **Officer Reports**
 - A. President's Report
 1. The fertilizer pickup went well. We had a bagging morning to transfer two 50 bags to 2 lb. bags. The Flower Show decided not to sell the fertilizer at the show so we will be selling those bags at the member meetings. The plant sale picked up their bag and which was rebagged that same day.
 2. Maria and Jan Seagrave attended the Wekiva Volunteer Training and had a wonderful time. Maria will talk about the Wekiva weekend at the membership meeting as part of her giveback for her reimbursement.
 - B. Recording Secretary—the minutes from the January 26, 2020 meeting were approved as read.
 - C. Membership Education Reimbursement – Kathy Hernicz – Kathy reported on the number of submissions for reimbursements to date. She also reported the outdated form is being used and the members need to be advised to use the current form which is posted on the website. She will include this in her report to members at the March 2

meeting. There was also discussion of the giveback which is required C.(cont) by members and clarification of the procedure in the articles. It is Kathy's opinion that the individual doing the job of receiving the requests for reimbursement should also do the follow up with the members to ensure they give back to the club. Deb Russell moved that Board Members and Committee Chairs be exempt from "giving back" after receiving reimbursement. Stormi Bivin seconded the motion. Motion passed.

There was also discussion about the lack of an Assistant Treasurer and who will handle the request for reimbursement forms next season. This recommendation will be submitted by the Articles Committee. Jan also requested an outline from Danese Sloan-Kendall to delineate what she would like the Assistant Treasurer's responsibilities to be.

- D. Treasurer's Report – Danese Sloan-Kendall – DSK brought up the need to create a budget by April 1. Jan will take this to the Finance Committee. It was pointed out that the budget has to be completed in April (not April 1) and be voted on at the May Luncheon.

She stated we are low on income this year to date.

- E. 1st Vice President— No report
- F. 2nd Vice President – No report
- G. Corresponding Secretary – Kate Kouba – Letter to be presented to the membership on Monday, March 2.

IV. Standing Committee Reports

- A. Articles of Association – no report
- B. Finance – Meeting will be March 11, 2020.
- C. Newsletter – no report
- D. Website – Carol Ralph – reported on our PDF fillable forms. When we create a new form and we want to put it on the website as fillable, Carol R will ask Darlene Enzian who is website manager for FFGC District X. The cost of buying a program to allow WGC make a form fillable is \$12.99/month or \$155.88 per year. If we were to buy it outright it would be \$449.00, which is a disadvantage because when you buy the program outright you do not get the updates or technical support. Carol R played around with the fillable forms and found she

D.(cont) was able to change a form made interactive by Darlene Enzian through some creative manipulation. On the older forms that were created by Doreen Baxter, Carol R was able to change the form and it did not affect the fact that it was interactive. We don't have to worry about the forms that we have on the website now. What we do have to consider is any future forms that we create. I don't believe the cost of a new program is worth the number of forms we have. Discussion included the possibility of saving all of any new forms and making them fillable all at once. We have 7 forms that are interactive.

V. Special Committee Reports

- A. Spring Luncheon – Roxanne Henry – The Spring Luncheon will be at the International Polo Club off Lake Worth Avenue. The price is not determined, as yet. We are going to do a Mexican theme. She is trying to get a Mariache band. The price for this for 8 songs is \$250.00. There was further discussion about the ticket price. Roxanne was advised about items she needs to complete this event. There was also a discussion regarding the location at the International Polo grounds. Roxanne will go to the event location.
- B. Special Fund Raisers —
 - 1. Shredding Event - Kathy HERNICZ – see attached report, plus there was additional discussion of how the event proceeded.
 - 2. Plant Sale Event – Carol Ralph – see attached report.
 - 3. Petite Flower Show – Jan Seagrave – Carol Lazzarino is very concerned about the security at the Mall, particularly, in late evening. The concern is the value of the miniature houses. We need volunteers to cover early morning and late evening at the Mall on Friday and Saturday.
- C. Membership – No Report
- D. Youth Gardens – Kathy Siena – see attached report.
- E. Other – No reports

VI. Other Chairmen Reports

VII. Unfinished Business

- A. Shirts – Alison Albury – Showed the BOD the shirt which she suggests be chosen. The cost is \$21.99, which Alison suggests we sell for \$23.00. XXL will be another \$3.00. Min. order is 12 shirts. The shirts would be

purchased by WGC and embroidery is done by Art-of-Life. In addition, shirt color was discussed. A motion to allow Pink and Navy was passed.

- VII B. TKA – Stormi Bivin – We just did our order for the last show of the year which is “Phantom of the Opera”. The Red Hats bolstered the sale for the tickets for Cinderella. This season we have had a \$1000 profit with the TKA sales and this is a good fundraiser for WGC which Stormi stated she will continue next year.

- VIII. New Business** – Stormi Bivin – informed the BOD of the VOW Commemorative Tree program which is done by the Wellington Public Works. A tree is planted in Memory of or in honor of a “Loved One” with a plaque. Stormi will announce this to the membership at the March 2 meeting. This will be done for Tom Bivin with private funds. See attached copy of information from the Village of Wellington website.

- IX. Announcements - none

- X. Adjourned at 11:19am.

Respectfully submitted

Carol Ralph

Recording Secretary

Motion Form

Who is making this motion?

ALISON Aubrey (Print Name)

Who seconded this motion?

Barbara Rickie (Print Name)

Write detailed motion:

Shirts will be

Pink - Ladies or men

Navy - Men or ladies

Deb Russell (Print Name)

Who seconded this motion?

Stormi Bivin (Print Name)

Write detailed motion:

I move that Board
members and committee chair

be exempt from "giving

back" after receiving

reimbursement.

Member Education Reimbursements 2019/2020

Thru February 24, 2020

Submitted for
WGC Board of Directors Meeting February 26, 2020

To date 9 submissions for education reimbursement have been received and Danese has mailed checks out for each submission. Submissions to date are:

WGC MEMBER EDUCATION EXPENSE REIMBURSEMENT LOG 2019/2020

NAME	DATE	EVENT	COST (50% of Cost)	LESS MEAL COST	REIMBURSEABLE AMT
Kathy Siena	10/17/19	DistX Fall Meeting/Vero Bch	\$35.00	0	\$17.50
Dee Rolfe	1-22/23-20	Tropical Short Course	\$60.00	0	\$30
Denise Friedlander	1-22/23-20	Tropical Short Course	\$32.50	0	\$32.50
Anne Hlasnicek	1-22/23-20	Tropical Short Course	\$32.50	0	\$32.50
Maria Wolfe	1-22/23-20	Tropical Short Course	\$32.50	0	\$32.50
Janet Seagrave	1-22/23-20	Tropical Short Course	\$32.50	0	\$32.50
Carol Lazzarino	1-22/23-20	Tropical Short Course	\$32.50	0	\$32.50
Tom Romah	1-22/23-20	Tropical Short Course	\$32.50	0	\$32.50
Caren Griffin	1-22/23-20	Tropical Short Course	\$32.50	0	\$32.50

Respectfully Submitted,

Kathy Hernicz



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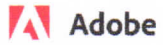
- Acrobat Pro or Acrobat Standard desktop software, respectively – including new features and services updates on an ongoing basis.
- Full access to premium Adobe Document Cloud services, which let you complete a wide variety of PDF tasks with the Acrobat Reader mobile app or your web browser, including storing and sharing files online. Document Cloud services also enable complete workflows for sending, e-signing, tracking, and managing documents.

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Language

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WGC 2020 Paper Shredding Event

Held at Village Town Hall, Forest Hill Blvd. (parking lot directly in front of building)

Saturday, February 22, 2020, 10am to Noon.

Sponsor: Total Shredding, LLC

Monica Lewis, Owner

561 777-4410

Event was held with no problems. Started and ended as planned. Total funds raised **\$1,115.00.**

Free advertisement sources were used (WGC Facebook, Wellington Chamber of Commerce, AroundWellington, Town Crier, Palm Beach Post, NextDoor, etc.) Not a complete list.

Followed planning from the After Action Report submitted for the 2018 fundraiser. Future Chairpersons can refer to this document for future planning.

Respectfully Submitted,
Kathy HERNICZ
2020 Event Chair

PLANT SALE REPORT

BOD Meeting – 1-29-2020

1. I don't plan to have a meeting with volunteers until the week of March 30. I plan to check with Michelle Garvey for permission to meet at the Amphitheatre with all volunteers that can make it to go over setup, etc.
2. Today I have brought with me a schedule sheet. Feel free to insert your name into the time slot you would like to work.
3. The flyer is created. The half size is available for distribution to your favorite establishments. They have been placed in the lobby here in the Community Center. I have e-mailed a copy to the presidents of the garden clubs in District X.
4. Advertising will be through Town Crier, The Forum, Chamber of Commerce. Twig had forwarded a copy of her correspondence to Palms West Monthly. I sent a copy of the Plant Sale Flyer to Rob Harris.
5. I believe Stormi is planning to go with me to each of the nurseries in mid-March to start deciding which plants will be best to offer at the plant sale.
6. The raffle will be a raffle of plants from the nurseries and member-grown plants. I figure it can be a simple raffle handled similarly to our meeting plant raffles.
7. Are there any questions?

Carol Ralph

Chair

Carol R.

Feb 26, 2020 BOD Meeting

Youth Garden Clubs Report

Kathy Siena, Chairman

I am not giving a general report this morning as that is given to the general members meeting. I am informing you of the current state of our youth garden clubs and a specific need that has come before us. I would like to remind each of you here today that we sponsor and provide a budget for 6 youth garden clubs: Wynnebrook, Binks Forest, Pine Jog, Wellington High, Palm Beach Central High and Girl Scout Troop 22222. Most of the gardens are thriving and doing well. There is one exception. We are having some difficulty with Binks Forest Ele. They no longer have a school contact leader who can coordinate with our liaison, Kathy Schneider to work on a garden. Kathy tried very hard to make it work but it is not possible this year. Perhaps next year they will have someone who has the desire to build and grow their gardens.

I do, however, have good news for a potential new junior garden. New Horizons Ele school leaders and PTA moms have contacted me and we are discussing the options to work together with them by giving our support and advice. They visited our Community Garden yesterday to see what we are doing there. We would like to add them to our budget for which I will make a recommendation later. Kathy will not be able to be the liaison for New Horizons so I will make an appeal to the general members to step forward and help the school.

I know each of you on this board understand the importance of mentoring our youth in our community in the field of gardening. To quote the last and perhaps most important sentence in our mission statement, it says: to instill in our youth the love of gardening and the respect and protection of the environment. It would be a sad day for me to have to go back to them and tell them, thank you for your enthusiasm to start a garden and ask for our help, but we don't have any adult leader that will help you.

COMMEMORATIVE TREE PROGRAM

Commemorative trees are a popular way to remember, pay tribute to a friend or family member, or acknowledge a birthday, wedding, or other milestones.

Guidelines for Wellington's Commemorative Tree Program

- Sponsorship of a typical 10'-12' tall tree is \$425; this covers materials, installation, and a plaque.
- If a larger tree or an unusual species is requested, the sponsorship rate will be adjusted accordingly.
- Plaques for deceased loved ones should read "In honor of" or "In celebration of" and shall not include dates.
- All plaques shall be subject to final approval by the Village of Wellington.

All applicants must complete our Commemorative Tree Form. To request the form or any additional information, please contact us.

Contact Us for More Information

1. Chris MacFarlane

[Email Chris MacFarlane](mailto:Chris.MacFarlane@villageofwellington.com)

Phone: 561-753-2422

2. Michelle Diaz

[Email Michelle Diaz](mailto:Michelle.Diaz@villageofwellington.com)

Phone: 561-791-4117

The completed form, along with payment (check or money order payable to the Village of Wellington) must be sent to:

Wellington

Attention: Public Works

14001 Pierson Road

Wellington, Florida 33414