

**Wellington Garden Club
Board of Directors Meeting Minutes
September 24, 2018
Wellington Community Center**

Meeting called to order by President Carol Coleman at 9:32 a.m. Officers in attendance: Carol Coleman, Mary Drexler, Caren Griffin, Barbara Hadsell, Danese Sloan-Kendall, and Maria Wolfe. Absent: Evvy Bartley, Jan Seagrave, Kathy Siena,

Committee Chairs in Attendance: Doreen Baxter, Stormi Bivin, Lisa Ferrano, Carol Lazzarino, Twig Morris, Carol Ralph, Diane Rice, Dee Rolfe, Pamela Stokes, Cass Stryker and Terrienne Tuskes **Absent:** JoAnn Akins, Kay Brown, Linda DeSanti, Claire Falik, Denise Friedlander, Larry Grosser, Kate Kouba, Phil Macnak, Betty Naulty, Tina Richter, Harriet Samuels, John Siena, Janet Stein and Jim Thompson.

Member At Large: Deb Russell, Barbara Ricksen

There is a quorum in attendance for this meeting:

President Carol Coleman welcomed all, established the quorum, and reminded all to silence cell phones.

I. Officers' Reports

- A. Recording Secretary:** Maria Wolfe presented the May 30, 2018 minutes, reviewed and edited by Stormi Bivin and Twig Morris. Minutes were accepted as presented. Maria also presented the August 27, 2018 minutes, reviewed and edited by Stormi Bivin and Twig Morris. Barbara Hadsell corrected the word "accept" to "ratify the vote" on Doreen Baxter's motion. Motion to approve the minutes as amended was made by Mary Drexler, seconded by Caren Griffin. Motion carried. Diane Rice and Pamela Stokes volunteered to review the minutes of today's meeting.
- B. Treasurer:**
1. Annual COA review was delayed due to unresolved issues. Letter from CPA sent to Carol Coleman was given to Danese Sloan-Kendall
 2. State of Florida, Dept. of Agriculture form was submitted late.
 3. Need breakdown on Garden Tour budget.
 4. Danese questioned again the storage space cost of \$50.00/month that was not budgeted. Danese will find the contract and determine if we can get out of the contract. Twig researched and discovered less expensive storage facilities. At this point, Deb Russell reported that an inventory was done on September 19 by Twig Morris, Jan Seagrave and Deb Russell. Quite a few items were thrown out and given away. Twig Morris read the inventory to the BOD. Deb Russell agreed to research other facilities for lower prices. Danese Sloan-Kendall iterated that any contract must be signed by the Treasurer.
 5. Penny Pines monies will be sent to FFGC Treasurer. The consensus of the BOD was to split the monthly collection at the WGC general meeting between Coral Reef Restoration and Penny Pines reforestation. Judy Ann Clark will come and explain that Coral Reef restoration is as a speaker at a future meeting.

6. Danese will send a backup of her monthly account to Evvy Bartley as a safeguard.
7. Paypal: Danese wanted clarification on who has access to PayPal information and how is that information sent out. Doreen is working with a web designer on adding PayPal to our website for Garden Tour payments.
8. Hospitality Cost at Deeridge Farms.
9. Wellington Chamber of Commerce: Danese and Carol Ralph attended the most recent social of the Wellington Chamber and were photographed and published in the Town Crier. She iterated the benefits of being a part of this organization. Twig Morris made a motion that we rejoin the Wellington Chamber of Commerce. Carol Ralph seconded. Motion carried.
10. Mounts Botanical Garden: WGC is a member and Danese suggested that information received by Mounts be disseminated to the WGC membership. Doreen mentioned that she can link Mounts' events to the WGC calendar.
11. Committee Chair Budgets: Barbara Hadsell questioned who sent the budgets to the absent committee chairs. Twig mentioned that she wrote a draft. Carol Coleman will send an individual email with the budget attached to each absent committee chair. She will copy Jan Seagrave.

C. 2nd VP:

1. The October speaker is able to change to the new meeting date of Tuesday, October 9

D. Corresponding Secretary:

1. Thank you note received from Wellington Library for the flowers delivered in honor of National Garden Week was read.

II. Standing Committee Reports

- A. Website:** Doreen is updating the website to accommodate the use of PayPal. Report attached. It will be important for the Garden Tour participants to pick their time to visit the garden. She would also like to capture name and email info in order to create a database on Mail Chimp. The cost of Pay Pal is 2.2% Plus \$.30. That should equate to \$2.50 per ticket sold. A suggestion was made to add "Wellington Garden Club presents a tour of Deeridge Farms" to all materials.
- B. Newsletter:** Send any items you have to Tina Richter.

III. Special Committee Reports

- A. Holiday Luncheon:** Cass Stryker updated the BOD on the Mystical and Magical Holiday Luncheon to be held at Wellington National Golf & Country Club (formerly known as Binks Forest). She discussed entertainment options. Joan Kaplan and Mary Ann Greely are the co-registrars. Barbara Ricksen and Stormi Bivin have sent out an e-blast to all WGC members asking for donations for the raffle baskets. The cost will be \$35.00 and a Cash Bar will be available.
- B. Garden Tour:** Please see Carol Colman's report attached. Danese is looking into the cost of insurance for the Garden Tour. Placing an ad in the Mounts newsletter was discussed as a possibility.
- C. Membership:** Carol Ralph reported that the New Member Reception invitations have been sent to the BOD and all new members. She has updated the Membership Spreadsheet and Activities Spreadsheet.

IV. Committee Chair Reports:

- A. Around & Abouts:** Terrienne Tuskes is researching buses to be used to visit Fairchild Gardens in Miami in January, 2019. Suggestions were to open to other Garden Clubs if our membership does not fill the bus and to call Boynton Beach Garden Club because they do a bus trip every year.
- B. District X:** Information from the District, FFGC & NGC is of importance to the WGC membership and should be disseminated to WGC membership.
- C. Awards:** The report from Twig Morris is attached. December 1 is the deadline.
- D. Wekiva:** the report from Harriet Samuels is attached.
- E. Jr. Garden Clubs:** The Youth leaders met at the home of Kathy Siena on August 29. Lisa Ferrano read the report of that meeting in the absence of Kathy Siena.
- F. Community Garden & Tree Planting:** Both of these reports were read by Maria Wolfe in the absence of Kathy & John Siena. Please see attached.

V. Unfinished Business:

- A. Deb Russell will make the coffee for the October 9 meeting and Carol Ralph volunteered to make the coffee for the November 5 meeting.
- B. Deb Russell will fulfill the duties of Historian.

VI. New Business:

- A. Wellington Garden Club Polo Shirts: Kathy Siena has the remaining shirts and will sell them at the New members luncheon and take orders from the members for additional shirts needed.
- B. Spring Luncheon: Dee Rolfe reported that the Luncheon will be held at Myacoo and the theme will be Kentucky Derby.
- C. Delegates to the District X meeting at Atlantis Country Club will be Maria Wolfe, Diane Rice, Deb Russell, Terrienne Tuskes, and Barbara Ricksen.

The meeting was adjourned at 12:02pm

Maria Wolfe

Revised 10/31/2018

Recording Secretary *copies of attachments referenced in these minutes may be obtained on the Wellington Garden Club website

www.wellingtongardenclub.org
Profit & Loss Budget vs. Actual
 June 1 through September 23, 2018

	Jun 1 - ...	Budget	\$ Over B...	% of Bu...
Income				
4000 · INCOME				
4100 · Inventory Items Fundrasing				
4101 · Boutique Items	0.00	100.00	-100.00	0.0%
4103 · Fertilizer	0.00	2,625.00	-2,625.00	0.0%
4106 · Plant Raffle Meetings	73.00	400.00	-327.00	18.3%
4110 · Misc	0.00	500.00	-500.00	0.0%
Total 4100 · Inventory Items Fundrasing	73.00	3,625.00	-3,552.00	2.0%
4200 · Membership Dues				
4200 · Membership Dues	230.00	6,000.00	-5,770.00	3.8%
4300 · Program Services Revenue				
4301 · Awards & Grants				
4301.1 · Awards	0.00	50.00	-50.00	0.0%
4301.2 · Grants	0.00	250.00	-250.00	0.0%
Total 4301 · Awards & Grants	0.00	300.00	-300.00	0.0%
4302 · Donations & Memorials				
4302.1 · Donations Other	0.00	100.00	-100.00	0.0%
Total 4302 · Donations & Memorials	0.00	100.00	-100.00	0.0%
4304 · Habitat Landscaping Income				
4304 · Habitat Landscaping Income	0.00	125.00	-125.00	0.0%
4305 · Newsletter Advertising				
4305 · Newsletter Advertising	25.00	100.00	-75.00	25.0%
4309 · Penny Pines				
4309 · Penny Pines	69.50	0.00	69.50	100.0%
Total 4300 · Program Services Revenue	94.50	625.00	-530.50	15.1%
4400 · Special Events				
4401 · Around & Abouts				
4401 · Around & Abouts	825.00	0.00	825.00	100.0%
4402 · Holiday Luncheon Income				
4402.1 · Member meals Holiday Luncheon	0.00	3,200.00	-3,200.00	0.0%
4402.2 · Other Holiday Luncheon Income	0.00	250.00	-250.00	0.0%
Total 4402 · Holiday Luncheon Income	0.00	3,450.00	-3,450.00	0.0%
4403 · Spring Luncheon Income				
4403.1 · Member meals Spring Luncheon	0.00	3,200.00	-3,200.00	0.0%
4403.2 · Other Income Spring Luncheon	0.00	250.00	-250.00	0.0%
Total 4403 · Spring Luncheon Income	0.00	3,450.00	-3,450.00	0.0%
Total 4400 · Special Events	825.00	6,900.00	-6,075.00	12.0%
4409 · Fundraising				
4409 b · Fundrasing other	1,551.00	0.00	1,551.00	100.0%
4500 · Garden Tour	0.00	18,000.00	-18,000.00	0.0%
Total 4409 · Fundraising	1,551.00	18,000.00	-16,449.00	8.6%
Total 4000 · INCOME	2,773.50	35,150.00	-32,376.50	7.9%
Total Income	2,773.50	35,150.00	-32,376.50	7.9%
Expense				
6500 · EXPENSE				
6501 · Inventory fundraising expenses				
6501 · Inventory fundraising expenses	0.00	2,275.00	-2,275.00	0.0%
6504 · Fertilizer	0.00	50.00	-50.00	0.0%
6507 · Plants Meetings	0.00	50.00	-50.00	0.0%
Total 6501 · Inventory fundraising expenses	0.00	2,325.00	-2,325.00	0.0%
6599 · Fundraising expenses				
6599 · Fundraising expenses	0.00	6,000.00	-6,000.00	0.0%
6600 · Garden Tour Expense	0.00	6,000.00	-6,000.00	0.0%
6599 · Fundraising expenses - Other	1,422.00	0.00	1,422.00	100.0%
Total 6599 · Fundraising expenses	1,422.00	6,000.00	-4,578.00	23.7%
6700 · Management & General				
6700 · Management & General	0.00	50.00	-50.00	0.0%
6702 · Correspondence	0.00	50.00	-50.00	0.0%

www.wellingtongardenclub.org
Profit & Loss Budget vs. Actual
 June 1 through September 23, 2018

	Jun 1 - ...	Budget	\$ Over B...	% of Bu...
6703 · Discretionary	0.00	100.00	-100.00	0.0%
6704 · Historian	0.00	25.00	-25.00	0.0%
6705 · Insurance	577.50	880.00	-302.50	65.6%
6706 · Membership	0.00	100.00	-100.00	0.0%
6707 · Newsletter	33.61	200.00	-166.39	16.8%
6708 · Postage	9.80	0.00	9.80	100.0%
6709 · President's Expense	0.00	800.00	-800.00	0.0%
6711 · Treasurer & Accountant	199.99	400.00	-200.01	50.0%
6712 · Website	50.00	300.00	-250.00	16.7%
6713 · Yearbook	847.79	800.00	47.79	106.0%
6714 · Bank fees	18.50	0.00	18.50	100.0%
6717 · Miscellaneous				
6817 b · Storage	149.16	0.00	149.16	100.0%
Total 6717 · Miscellaneous	149.16	0.00	149.16	100.0%
Total 6700 · Management & General	1,886.35	3,655.00	-1,768.65	51.6%
6800 · Program Services				
6802 · Award & Grants	0.00	100.00	-100.00	0.0%
6803 · Member Education	0.00	2,000.00	-2,000.00	0.0%
6804 · FFGC & District Dues				
6804.1 · Dues FFGC	1,102.00	1,560.00	-458.00	70.6%
6804.2 · Dues District X	67.00	65.00	2.00	103.1%
Total 6804 · FFGC & District Dues	1,169.00	1,625.00	-456.00	71.9%
6805 · FFGC Convention Ad	0.00	100.00	-100.00	0.0%
6806 · Honorary Awards	0.00	250.00	-250.00	0.0%
6807 · Floral Design	0.00	100.00	-100.00	0.0%
6807b · Garden Art	0.00	100.00	-100.00	0.0%
6808 · Habitat Landscaping	0.00	1,200.00	-1,200.00	0.0%
6809 · Youth Activities	147.83	1,500.00	-1,352.17	9.9%
6810 · Meeting Programs/Speakers	0.00	600.00	-600.00	0.0%
6811 · Meeting/Trade Out	0.00	200.00	-200.00	0.0%
6812 · Memorials and Donations	0.00	150.00	-150.00	0.0%
6813 · Mounts Membership	0.00	125.00	-125.00	0.0%
6814 · College Scholarships	3,000.00	3,000.00	0.00	100.0%
6815 · SEEK Capital Fund	200.00	200.00	0.00	100.0%
6816 · SEEK Scholarship	0.00	1,500.00	-1,500.00	0.0%
6817 · Sunshine Fund	0.00	150.00	-150.00	0.0%
6818 · Wekiva Camperships	0.00	1,400.00	-1,400.00	0.0%
6819 · Wekiva Capital Fund	200.00	200.00	0.00	100.0%
6820 · Wekiva LIT Program	0.00	300.00	-300.00	0.0%
6827 · Earth Day	0.00	100.00	-100.00	0.0%
6829 · Wellington/National Garden Week	192.58	200.00	-7.42	96.3%
6830 · NGC Disaster Fund	50.00	50.00	0.00	100.0%
6831 · Environmental Education	0.00	50.00	-50.00	0.0%
6836 · Wellington Preserve Landscaping	0.00	200.00	-200.00	0.0%
6837 · Community Garden	0.00	300.00	-300.00	0.0%
Total 6800 · Program Services	4,959.41	15,700.00	-10,740.59	31.6%
6900 · Special Events Direct Expense				
6901 · Around & Abouts	875.00	100.00	775.00	875.0%
6904 · Holiday Luncheon				
6911 · Holiday luncheon Other expense	0.00	300.00	-300.00	0.0%
6913 · Member Meals	1,000.00	3,200.00	-2,200.00	31.3%
Total 6904 · Holiday Luncheon	1,000.00	3,500.00	-2,500.00	28.6%
6905 · Hospitality	100.99	300.00	-199.01	33.7%
6908 · Spring Luncheon				
6909 · Spring luncheon Other expense	0.00	300.00	-300.00	0.0%
6912 · Guest meals	0.00	175.00	-175.00	0.0%
6914 · Member Meals	0.00	3,200.00	-3,200.00	0.0%

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Profit & Loss Budget vs. Actual
 June 1 through September 23, 2018

	Jun 1 - ...	Budget	\$ Over B...	% of Bu...
Total 6908 · Spring Luncheon	0.00	3,675.00	-3,675.00	0.0%
6910 · Flowershow	101.75	0.00	101.75	100.0%
Total 6900 · Special Events Direct Expense	2,077.74	7,575.00	-5,497.26	27.4%
Total 6500 · EXPENSE	10,345.50	35,255.00	-24,909.50	29.3%
Total Expense	10,345.50	35,255.00	-24,909.50	29.3%
Net Income	<u>-7,572.00</u>	<u>-105.00</u>	<u>-7,467.00</u>	<u>7,211.4%</u>

Wellington National Golf Club

400 Binks Forest Drive - Wellington - FL - 33414 - 561-718 - 9656 – Email: Julie@Wellingtonnationalgolf.com

Banquet Event Order

Event Name: Wellington Garden Club Holiday Lunch Mystical & Magical Holiday Affair Contact: Cass Stryker Phone: 1-561-629-2665/1-561-790-6353 Email: Casslib036@aol.com	Event Date: Monday, December 3, 2018 Type of Event: Holiday Luncheon Catering Director: Julie Pickens
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Date	Time	Setup	Minimum	Guarantee	Room
Monday, Dec. 3, 2018	11:00am – 2:00pm	Rounds of 10	100 Guests		Ballroom

<p><u>BEVERAGE SPECIFICATIONS</u> Cash Bar – Festive Holiday Drinks!! Champagne with Candy Cane & Sprig – See JP</p> <p><u>PLATED LUNCH:</u></p> <p>Holiday Honeycrisp Salad: Fresh red apple slices, crunchy toasted pecans, chewy dried cranberries, zippy blue cheese, and a tangy-sweet apple cider vinaigrette.</p> <ul style="list-style-type: none"> ▪ Chicken Herb Stuffed Kiev ▪ Salmon- Dill Beurre Blanc ▪ Vegetarian Lasagna – Gluten Free ▪ Duchess Potatoes ▪ Balsamic Grilled Vegetables <p>Warm Dinner Rolls & Butter</p> <p>Holiday Dessert: Crème Brulee with 2 Raspberries & a Mint Leaf</p> <p>Coffee & Tea Service</p> <p>Cass will give Julie the exact food selections and counts on Tuesday, November 20, 2018</p>	<p><u>Grand Ballroom:</u></p> <p>White Table Linen White Napkins</p> <p>Chivari Chairs Mirrors for Centerpieces Gold Charger Plates Client Bringing Centerpiece Podium & Microphone</p> <p>Raffle/Raffle Baskets – 2 8ft Tables Needed See Floor Plan Attached,</p> <p>Time Line:</p> <p>11:00am – Cocktails 12:00 pm – Lunch is Served 1:00 pm – Chorus Performs 2:00pm – Guests Depart</p> <p><u>Cost Per Guest:</u> \$24.50 plus 22% Service Charge Tax Exempt Total = \$2,450.00 + \$539.00 = \$2,989.00 Deposit Paid 8/13, 2018 - \$1,000. Balance - \$2,000.00 – Due 12/03/2018 Venue Fee - \$500.00 ~ Waived</p>
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WGC Youth Garden Committee Chair Report-K Siena

Board of Directors Meeting

September 24, 2019

Kathy Siena asked me to give this report in her absence. Kathy held an organizational meeting at her home on August 29, 2018 to discuss how to start a school garden, how to register a garden, budget needs, duties of WGC liaisons/leaders, Jr and youth award opportunities and applications and what the duties of the school garden leaders are.

Binks Forest-Kathy Schneider has been in contact with the school garden leader. Happy to say that Starla Davis has come back as their leader, they have created their plans, registration and budget needs. Garden became a mess and was vandalized. A lot of work to be done but Kathy is helping them move forward.

GS Troop 222222-they are preparing their plan, budget needs and registration form to submit for FFGC, they are working very hard in cleaning up their native plant butterfly garden. The girls and their parents volunteered at the tree planting last Saturday and are always a great support for that event.

PBCHS-Lisa Ferrano is working with the school leader for the garden. The students and the teacher volunteered at the tree planting event as well.

Pine Jog El-Twig Morris is in close contact with the school leader who is doing a super job with all the kids and their jr garden. They have presented their plans, budget needs and registration.

Wellington High School-nothing to report yet from Roxanne Henry.

Wynnebrook Ele-Ask Barbara if Tim or Janet gave her a report to give.

Rev 9-23-18 4:08 pm

Wynnebrook Elementary school Jr. GC report

The 3 court yard gardens have been refurbished with fresh garden soil and covered with weed barer .and plastic for weed prevention over the summer.

The Loaves & Fishes garden as added a greenhouse.

The L & F garden has planted 100 Strawberry plants.

The L & F garden has planted 2000 seeds in trays with Tomatoes, Kayla, Peppers, Broccoli, Lettuces, Okra, Hot Pepper,

Still to be planted is more Broccoli, and Eggplant, Roma Tomatoes, Flat leaf Kayla

The greenhouse has to be hurricane reinforced, trees branches, and palm fronds need to be removed from the garden area and the greenhouse.

Wynnebrook school will be getting a Eagle Scout person with potential to install a solar powered

Vertigo tower grow system by January.

Planting, fertilizing, repairs to towers, are all projects on the table before the end of October. As well as an installation of a donated Aquaponic grow garden. Tim Hadsell

Wynnebrook Jr GC report—Janet Stein

The Jrs will begin meeting on Wednesday afternoons, Oct. 17 at 2:45.

Smokey Bear will be coming to the school Aftercare students on Oct. 24. Vlunteers to help fix a nutritious snack in the air conditioned Elks kitchen are welcome. Volunteers to work with the students to plant iand harvest in the Loaves and Fishes Garden are also welcome.

WGC Board Meeting Committee Chair Reports

9/24/18

Report on **Community Garden**

In our absence this morning, John and I asked Maria to read our update on the Community Garden at the Boys and Girls Club. As you know, the gardens were “put to bed” during the hot summer months. During that time, the fire ants decided to completely take over the garden. We have been working with Brian Hopper of the Village of Wellington to try to get rid of these ants. Because it is an organic vegetable garden, we can attack the ants only with organic treatments. It is a much slower process. Meanwhile, we ask that no one goes into the fenced-in garden area until further notice. The sting from these ants is very painful and lingering. When the ants are finally gone, we look forward to getting back into the garden with the community and the kids and do some planting.

Thank you for your patience.

John and Kathy Siena, Co-chairs

Report on the **5th Annual Tree Planting Event** Saturday, September 22, 2018

We had a fantastic showing of about 70 volunteers on a beautiful morning from the community, boys and girl scouts, both high school students and teachers, church pastor and Lynn Jones, District X Director and WGC volunteers. We invited Village Council and surprised the volunteers with a proclamation reading by Vice-Mayor Drahos. WGC sponsors this event with support from Brian Hopper and the Village with selection of native plants/trees. The past several years, the trees have been planted at the Wellington Preserve. This year, Brian recommended that we should plant 500 various native shrubs/trees at Peaceful Waters Sanctuary in Village Park. We coordinate this event to take place on National Public Lands Day which is held nationwide on the 4th Saturday in September. After the tree planting, the kids had a great time with the Florida Forest Rangers and the pumper truck hose.

Kathy Siena,