

**Wellington Garden Club**  
**Board of Directors Meeting Minutes**  
**September 27, 2016**  
**Wellington Community Center**

Meeting called to order by President Kathy Siena at 9:04 a.m. Officers in attendance: Kathy Siena, Carol Coleman, Twig Morris, Bobbi Ziegler, Maria Wolfe, Danese Sloan-Kendall. Absent: Stormi Bivin, Silvia Evans, Francine Strauss.

Committee Chairs in Attendance: Doreen Baxter, Mary Drexler, Lisa Ferrano, Denise Friedlander, Kimberly Helms, Mary Ann Hesser, Joan Kaplan, Deb Russell, John Siena. Absent: Evvy Bartley, Uma Bhatti, Rehana Potter, Jayne Kiesewetter, Bernice Correra, Linda DeSanti, Claire Falik, Fred Gerkin, Laure Hristov, Carol Lazzarino, Dee Rolfe, Phil Macnak, Diane Rice, Betty Naulty, Harriet Samuels, Beth Stewart, Jim Thompson, Diana Thompson

Member Guests in attendance: Jan Seagrave, Mary Kastner, Tim Hadsell

Non-member Guest in attendance: Donna Berger-District X Director

- I. There is a quorum in attendance for this meeting: 15
  - A. Kathy welcomed all, established the quorum, and reminded all to silence cell phones.
  - B. Kathy welcomed honored guest Donna Berger, District X Chairman.
  - C. Executive committee meeting minutes of August 30, 2016 – Kathy stated the minutes were emailed to all board members and copies are available. She asked if there were any addition or corrections. Doreen Baxter asked for clarification on three items: 1) Why the attachments are not included in the e-mail of the minutes. 2) What was **Item J** the Holy Trinity grant application; and 3) What was **Item N** the donation of jewelry by Carol Coleman? These issues were clarified and the minutes were approved as e-mailed.
  - D. Treasurer's P & L Report. Kathy stated the Treasurer's P&L Report dated September 22, 2016 e-mailed to the Board of Directors. Doreen commented on the Wellington Garden Day Sale of Plants. In order to fulfill our strategic plan this plant sale was a nice addition and generated much needed income. More of these events are needed. Twig Morris used this opportunity to mention Plants Galore & More where free seminars, plant sales and raffles are a way that WGC gives back to our community. She further clarified that WGC has the Garden Tour one year and the Plants Galore & More the following year. John Siena suggested a fundraising chairman position might be a good idea. Danese Sloan-Kendall warned that in order to avoid a sales tax issue we need to be sure that WGC does not compete with plant vendors. Kathy Siena mentioned a fund-raising program at California Pizza Kitchen. Mary Drexler questioned Line item 4405 and the Holiday Luncheons raffle prizes. Doreen Baxter questioned why we have raffles at luncheons. Twig Morris clarified that no business would be conducted at luncheons; however raffles were acceptable. Mary Drexler shared that our membership enjoys the excitement of raffle prizes.

Doreen had a question regarding the Policy and Procedures board – In the interest of time, she suggested that this be placed on the agenda for the next Board of Director's (BOD) meeting.

Donna Berger suggested it be presented before the entire membership.

Doreen Baxter also brought up a question as to why we offer benefits to members at a loss. The answer the loss is a contribution that WGC makes to members by covering that loss.

Doreen Baxter asked why deficits are covered by the club. These deficits are covered and budgeted under Program Services accounts and these are benefits that WGC gives to the community and to members.

Donna Berger questioned why we are talking about budget when we are giving the Treasurer's Report of the P&L to date.

Twig remarked that some good points were raised and that next spring when the budget process begins for WGC's next fiscal year that more input from members is welcomed.

Danese shared that a financial meeting was held January 2016 and only 5 showed up.

Kimberly Helms as the new Around & About chair explained her correct understanding of how a budget works. She can only spend what is allocated and additional \$\$\$ over \$75 must be pre-approved by the BOD or paid out of pocket.

E. Officer's Reports:

1. President:

- a. Kathy read the Member Guest Policy regarding Board or Committee Chair Meetings. Non-Board members who wish to address the Board are requested to submit discussion points to the President at least two days prior to the meeting to be added to the agenda.
- b. Kathy read out loud 9.1 of the WGC Articles of Association regarding BOD voting. The quorum (Article 9.5) was reached with a count of 15. Kathy clarified that each committee only has one vote regardless of how many co-chairs are involved. Doreen Baxter asked if Open Seats (chair positions that are vacant) are counted in computing the quorum. Kathy said that no, they are not. Kathy referred Doreen to the Excel List of Board members sent earlier in the day for further clarification of voting Board members. Doreen Baxter made a motion that Open Seats at a Board of Director's meeting not be counted towards a quorum. The motion was seconded by Carol Coleman. Doreen further mentioned that the reason she was making this motion was to nail that down so that future BOD/EC would follow the same procedures. Kathy called the question. The motion passed.
- c. Election of two Members at Large - Kathy called on two tellers to tabulate the written ballots for the election. They are Twig Morris and Doreen Baxter. Bobbi Ziegler made a motion to accept the nominees. John Siena seconded. The motion passed. Kathy gave a brief biography of the three individuals who volunteered for these two slots: Jan Seagrave, Mary Kastner, and Tom Wenham. The ballots were distributed. Voting took place. The ballots were gathered and the results announced by Kathy Siena. The two Members At Large elected are Mary Kastner and Jan Seagrave.
- d. Committee Chair Budgets were e-mailed to each chairman. If a non-budgeted expense is greater than \$75.00, it must be approved by the BOD. Lisa Ferrano wanted clarification that this must take place before the monies are spent. Kathy

stated yes, that the non-budgeted expense must be approved by the BOD in advance of the expenditure.

- e. Yearbooks arrived on September 26, 2016. Each BOD member can take theirs home today. The beautiful cover photo was taken by WGC member Paige Griffin at an Around & About activity at Butterfly World. Kathy thanked the yearbook committee and especially Fred Gerkin, Yearbook Editor, for their tireless efforts in producing this yearbook. She also thanked Mary Ann Hesser for labeling and bringing the books to the meeting. Doreen Baxter questioned the use of a 3 ring binder in the future. Kathy replied that could certainly be a consideration for the Yearbook committee next year. The yearbook expense is \$700.00 and an average of \$30.00 occurred this year due to the last minute addition of the new Articles of Association.
- f. Kathy announced that she will establish a new Ad Hoc Committee to review Standing Rules. She asked if there was anyone here that would like to serve on this committee to see her after the meeting to sign up. Donna Berger suggested that Kathy e-mail the current Standing Rules to BOD members. Jan Seagrave stated that the membership can contact her and Mary Kastner with any suggestions.
- g. Wellington Green Mall Teaching Workshop –Kathy said this is a wonderful opportunity to partner with the Wellington Green Mall on Wednesday, October 19 from 4:00-6:00pm by hosting a teaching workshop. Carol Coleman and Tom Wenham to co-chair the event. Carol added that the Mall is paying for all expenses and supplies. Tim Hadsell suggested a Tower Garden with herbs at a cost of more than \$600.00. All of the WGC membership is encouraged to attend.

#### F. Committee Reports

- a. Hospitality – Denise Friedlander stated that the new breakfast style format presented some challenges. The coffee pots had to be primed. There was an electrical short that had to be fixed. All in all she felt it went well. Danese Sloan-Kendall clarified that an expense report should be turned in with the receipts, because it helps her with the accounting. \$208.49 was spent; however, a \$50.00 Costco card was donated by a WGC member to defray some of the costs. Mary Drexler suggested that members can contribute money in lieu of donating items. Donna Berger suggested assigning each member a month to bring in items. John Siena clarified that the sign-up sheet currently being used is meeting the Hospitality Committee’s needs. Carole Coleman gave a report that the feedback that she received was excellent, especially the round table seating arrangement for the members to eat and talk. Members enjoyed the time to socialize. John Siena further noted that our new meeting facilities are wonderful and conducive to our needs. Doreen Baxter was concerned about the time spent in line to get the food and the quantity of food available.
- b. Youth Garden – Tim Hadsell was excited to share about the Loaves and Fishes garden. Many new improvements have been made with the addition of new towers, new pots, and extended beds. He is asking for volunteers at the Wynnebrook/Elks Junior Garden from the BOD and the membership to facilitate the learning that takes place with the elementary school students. He asked all to come and visit the garden. Deb Russell asked for clarification on what the volunteers are

expected to do. Tim answered by saying that they can show the kids how to harvest and water. The volunteers can also edge, cleanup. Carol asked what times are available. Tim answered that from 9:00am on is available and the preferable days are Tuesday and Wednesday.

- c. Holiday Luncheon – Mary Drexler reported general information about the preparations for the holiday luncheon so far and the committee she is working with. It is a Western Theme and the luncheon will take place on December 5<sup>th</sup> at Myacoo Country Club. Bobbi Ziegler asked Mary what the cost of the luncheon is. Mary answered the cost is \$30.00/person and must be paid at the time that you sign up. Danese Sloan-Kendall asked Mary if there was a contract to be signed. Mary said there is no contract. Danese asked if there was a minimum requirement of attendees. Mary said no. Danese asked when Mary would need to advise the Club of how many were attending. Mary said about one week before the event. Mary said they will go to the Club for a “tasting” with Joan Kaplan joining as gourmet cook.

#### G. New Business

1. Bobbi Ziegler explained that all members attending the District X meeting on October 13 in Boca Raton are asked to wear their WGC name tag. She informed the Membership Committee that name tags will be retained after the WGC meeting on October 5 and returned for the November meeting.
  2. Donna Berger – District X Director addressed the BOD. She complimented the club on the many events that we sponsor. The WGC involvement with youth and the Wellington community is commendable. Donna attended the Garden tour and was delighted by all of the beautiful gardens. She mentioned that many of the WGC members serve on the District level and we should be proud. She encouraged all to attend the District X meeting on October 13<sup>th</sup> in Boca Raton. Registration is open until September 30. She thanked WGC for our support. A last word was given: Encourage each other, keep focused and most importantly, have an enjoyable time doing it.
  3. Doreen Baxter asked why we can't extend the BOD meeting times from 1-1/2 hours to 2 hours. Donna Berger suggested that we extend the meeting time to 2 hours. John Siena shared that in his experience whatever time is set, inevitably time runs over that. He said if your schedule it for one hour it will go to 1 1/2 hours. If you schedule it for 1 ½ hours, it will go to 2 hours, etc.
- H. Doreen Baxter asked for Agenda Items to be prioritized. Kathy agreed with Doreen's suggestion that Agenda items should be prioritized by importance. An example Kathy gave was scheduling the election of the two new Members at Large at the beginning of the meeting.

The meeting was adjourned at 11:08am by Kathy Siena.

Maria Wolfe  
Recording Secretary

\*copies of attachments referenced in these minutes may be obtained by contacting Maria Wolfe recording Sec. at [tcacad\\_registrar@yahoo.com](mailto:tcacad_registrar@yahoo.com)